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**Review of Individual Program Plan**

**(Plan should be reviewed at least twice yearly)**

**SAMPLE AGENDA**

1. Welcome & Introductions
2. Identify Meeting Minute Taker
3. Review Dates of Most Recent Assessments
	* Informal (e.g. Classroom-Based)
	* Formal (e.g. Psychological, KeyMath/Woodcock)
4. Update Programming Information
	* Grade(s)/Subject(s)

1. Discuss Present Level of Support
	* List services and amount of time for each
2. Update Strengths & Challenges
3. Outline Recommendations
	* For updating of IPP and other pertinent programming considerations
4. Other